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1300 West Washington
Phoenix, Arizona 85007-2929
Phone: (602) 542-3026
Toll Free (AZ only): 1-800-345-5819
www.azcc.gov



**ARIZONA CORPORATION COMMISSION
CORPORATIONS DIVISION**

TUCSON OFFICE
400 West Congress, Suite #221
Tucson, Arizona 85701-1347
Phone: (520) 628-6560
Toll Free (AZ only): 1-800-345-5819
www.azcc.gov

**GENERAL FILING INSTRUCTIONS
FOR ARTICLES OF AMENDMENT**

Pursuant to A.R.S. §10-11006

All corporations amending their Articles of Incorporation must comply with the following at the time of filing.

1. The Articles must be executed and state the name of each person who signs it and the capacity in which each person signs. The document may be executed by either the Chairman of the Board of Directors, President or another authorized officer; if Directors have not been selected or the corporation has not been formed, an incorporator may sign. Or if the corporation is in the hands of a receiver, trustee or other court appointed fiduciary, the document may be signed by that fiduciary.
2. If you are changing the name of the corporation, make sure that the new corporation name you wish to use is available for use in Arizona. (The name may be formally reserved for 120 days for a fee of \$10.00). Names may be checked and reserved for an additional expedite fee of \$35.00 on our website at www.azcc.gov/corp/filings/namingpolicy.htm. Web access is available to the public in our Phoenix and Tucson offices.
3. ARTICLES OF AMENDMENT MUST CORRESPOND DIRECTLY TO THE ORIGINAL ARTICLES. THEREFORE, EACH ARTICLE TO BE AMENDED MUST BE IDENTIFIED IN EXACTLY THE SAME NUMBER THAT APPEARS IN THE ORIGINAL ARTICLES.
4. Deliver the completed original Articles of Amendment and one (1) or more exact copies to the Commission accompanied by the \$25.00 (U.S.) filing fee. Expedited service is also available for an additional \$35.00. Please make check payable to the Arizona Corporation Commission.
5. Once your filing has been approved and processed by the Arizona Corporation Commission, publish your filing (within sixty (60) days) in a newspaper of general circulation in the county of the known place of business in Arizona, as filed with the Commission, for three (3) consecutive publications. A list of acceptable newspapers in each county is posted on the Commission web site <http://www.azcc.gov/corp/filings/forms/newspubs.pdf>. An affidavit from the newspaper, evidencing such publication, must be delivered to the Commission for filing WITHIN NINETY (90) DAYS from the date that your filing was approved and processed by the Arizona Corporation Commission (this date will be listed in the letter that you receive upon approval for your filing).

If you have further questions concerning amendments, call the Phoenix Office (602) 542-3026 or Tucson Office (520) 628-6560 (Toll Free, AZ Residents only - 800 345-5819).

NON-PROFIT CORPORATION
ARTICLES OF AMENDMENT
Pursuant to A.R.S. §10-11006

1. The name of the corporation is:

2. Attached hereto as Exhibit A is the text of each amendment adopted.

3. The amendment was adopted the _____ day of _____, _____.

4. ☐ The amendment was duly adopted by act:

☐ of the members

☐ board of directors

☐ and with approval, in writing, by the person or persons so specified in the corporation's Articles of Incorporation or bylaws.

Dated as of this _____ day of _____, _____.

Signature: _____ Title: _____

(Pursuant to ARS §10-3120 (F)(G)) the Articles of Amendment
must be executed by an officer of the corporation).

Printed Name: _____

EXHIBIT A